

Agenda

Thursday, August 17, 2023
Sewerage Agency of Southern Marin
Board of Commissioners Meeting
450 Sycamore Avenue, Mill Valley
6:00 pm

CALL TO ORDER AND ROLL CALL

APPROVAL OF AGENDA

PUBLIC OPEN TIME

The Public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. State law prohibits Board action on any item not listed on the agenda. Please avoid repetition and please limit your comments to three minutes.

CONSENT CALENDAR

The following items listed on the Consent Calendar are considered routine and are approved by a single motion without discussion. The Board President or any Board Commissioner or the public may request that any item listed under the Consent Calendar be removed and action taken separately. In the event an item is removed from the Consent Calendar, it shall be considered in its numerical order.

1. Consideration of the Minutes of the July 20, 2023, meeting.
Recommended Action: Approve the minutes.
2. Monthly Report.
Recommended Action: Receive report.
3. Consideration of a Budget Adjustment for FY 2023-24
Recommended Action: Receive report; authorize a budget adjustment in the amount of \$150,000 for FY 2023-24.

Open Discussion

ADJOURNMENT

The next scheduled Board meeting is September 21, 2023 @ 6 pm
Location: SASM Conference Room
450 Sycamore Mill Valley, CA 94941

SEWERAGE AGENCY OF SOUTHERN MARIN

Minutes

BOARD OF COMMISSIONERS

July 20, 2023

SASM Conference Room

Call to Order and Roll Call

Vice-President Al Leibof called the meeting to order at 6:02 pm.

Commissioners present: Al Leibof, Todd Gates, Peter McIntosh, Jeff Brown (alternate for Jim Jacobs), Stephen Burke

Commissioners absent: Lew Kiou, Jim Jacobs

Staff present: WWTP Director Mark Grushayev

Members of the Public: Bonner Beuhler

Approval of Agenda

Action: M/S Brown/McIntosh and carried on a vote of 5 to 0 to approve the Agenda.

Public Open Time

There were no comments from the public.

Consent Calendar

1. Consideration of the Minutes of the June 15, 2023, meeting.
Recommended Action: Approve the minutes.
2. Monthly Report.
Recommended Action: Receive report.
3. Consideration of a Budget Adjustment for FY 2023-24
Recommended Action: Receive report, authorize a budget adjustment in the amount of \$60,000 for FY 2023-24.

Action: M/S Burke/McIntosh and carried on a vote of 5 to 0 to approve the June 15, 2023, minutes, receive the Manager's Report, and authorize a budget adjustment of 60,000 for FY 2023-24.

Public Comments

There were no comments from the public.

Commissioners Open Time

Commissioner Gates commented that, in his experience with the private sector, budgets are often "overrun" and reconciled at the end of the year. Mr. Grushayev said that it's possible to postpone the budget adjustment for later and make a payment using other funded accounts, but in a few months or so, a budget adjustment

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would be needed anyway because the accounts would be depleted. It would be impossible to pay invoices from unfunded accounts and staff cannot transfer funds from the reserves without the Board's approval.

Adjourn

Action: M/S Burke/McIntosh and carried on a vote of 5 to 0 to adjourn the meeting at 6:14 pm

The next scheduled meeting of the SASM Board is August 17, 2023, at 6:00 pm at the SASM Conference Room.

STAFF REPORT

TO: Sewerage Agency of Southern Marin Board Commissioners

FROM: Mark Grushayev, Wastewater Treatment Plant Director

SUBJECT: Monthly Report

DATE: August 17, 2023

ISSUE: Summary of operation and maintenance activities for July 2023

RECOMMENDATION: Receive report.

Compliance

- In July 2023, the Agency experienced high ammonia levels. The laboratory collected three compliance ammonia samples with an average result of 18 mg/l which exceeds the limit of 12.3 mg/l.
- There were no exceedances on Total Coliform or Enterococcus from our effluent in the month of July. Enterococcus will be sampled June through October as part of the NPDES sampling schedule.
- In accordance with the reporting requirements stipulated in the NPDES permit, staff reviewed, certified, and submitted the Self-Monitoring Reports (SMRs) for June 2023.

To view the Monthly and Annual Self-Monitoring Reports online, go to:

<http://ciwqs.waterboards.ca.gov/ciwqs/readOnly/PublicReportEsmrAtGlanceServlet?inCommAnd=reset>

- Enter an Agency Name: Sewerage Agency of Southern Marin
- Select a reporting year: 2023
- Select Run Report

Regulatory or Public Issues

- Sanitary Sewer Overflows: None
- Unauthorized discharge: None
- BAAQMD: None

Laboratory

- As a service for the City of Mill Valley Recreation Department, SASM laboratory provided water quality analysis for the Pool & Spa monthly samples, collected on July 11, 2023. Samples were analyzed for Total Coliform, Pseudalert, and Heterotrophic Bacteria. The analytical report was provided to the City on July 26, 2023.

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- 31 • As a monthly plant process check, sludge profile samples were collected on July 26, 2023.
32 The samples included digester #1, gravity thickener, filtrate, and cake. All samples were
33 analyzed for total solids and volatile solids, while the digester samples were further analyzed
34 for pH, alkalinity, and volatile acids. No exceedances on Total Coliform or Enterococcus from
35 our effluent in the month of July. Enterococcus will be sampled June through October as part
36 of the NPDES sampling schedule.
- 37 • SASM lab sampled for monthly analysis on June 14, 2023, the monthly report includes results
38 for metals (Copper and Zinc), Cyanide, Ammonia, Phosphorus, and Nitrate + Nitrite. The lab
39 also sampled for priority pollutants and PCB's (metals and 40 congeners) this monitoring
40 requirement is performed annually. A Caltest and Enthalpy Analytical Laboratory final
41 reports are forthcoming.
- 42 • Acute Toxicity Bioassay week occurred on July 17-20, 2023. There was no toxicity present
43 in the effluent based on the final acute bioassay report from McCampbell Analytical, Inc.
- 44 • Eight Biochemical Oxygen Demand and Total Suspended Solids, respectively, were collected
45 and analyzed. No exceedances with percent removal, or average result limits.

46
47 **Wastewater SCAN Program**

48 Since December 2022, SASM staff have been participating in the Nationwide Program designed
49 to evaluate wastewater samples for several infectious diseases including SARS_CoV-2, Influenza,
50 Respiratory Syncytial Virus (RSV), and some others. There are over 140 wastewater treatment
51 plants participating from 26 states, representing approximately 10.6% of the US population (close
52 to 35 million people). The latest results for Sewerage Agency of Southern Marin Wastewater
53 Treatment Plant have been posted to the WastewaterSCAN dashboard. Please see the link below:
54 [Sewerage Agency of Southern Marin Wastewater Treatment Plant](#)
55

56 **Operation and Maintenance**

57 In July 2023, operations and maintenance personnel completed 107 preventive and 7 corrective
58 work orders. Below is a summary of activities during the reporting period:

59 **Odor Control** – The bio-scrubber continues to work well resulting in 0.00 ppm of H₂S released
60 to the atmosphere. Carbon media in the carbon scrubber for Sludge Thickener process continues
61 to perform well. . Staff are planning to get quotes to replace the media as it has been almost a year
62 since it was last replaced. This will help with being prepared when the media does have a
63 breakthrough of H₂S.

64 **Headworks** – Flows into the plant have been normal for this time of year, averaging about 1.7
65 MGD and totaling 52.3 million gallons processed in July.

66 **Primary Treatment** – The maintenance staff has taken two of the four primary tanks offline for
67 an annual inspection. The equipment and structure look good, so these tanks will be put back online
68 and the remaining two tanks will be taken offline for mechanical hardware replacement in August.

69 **Secondary Treatment** – The trickling filters remain in parallel configuration mode. The final
70 effluent Ammonia started to increase in the month of July and after collecting process samples,
71 staff has determined that the secondary clarifiers appear to increase the Ammonia values.

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72 **Secondary Clarification** – – Staff took one of the two secondary clarifiers offline during the
73 month of July. Staff is looking into the possible reasons why the secondary clarifier effluent has
74 increased Ammonia levels, which could potentially be caused from sludge buildup in the bottom
75 of the units. This sludge has Ammonia that is released if the sludge stays at the bottom for an
76 extended period.

77 **Effluent Pumping** – An average of 107 gallons of sodium hypochlorite was used per day for
78 disinfection of our effluent that is pumped to Raccoon Strait. We increased our chlorine residual
79 setpoint, which is typical from June to October when we need to test for the Enterococcus Bacteria
80 per our NPDES permit.

81 **Reclaimed Water** – The sand filter remains in operation supplying reclaimed water to the City
82 fields. We distributed 1,702,000 gallons to City parks in July 2023. Of that, 807,000 gallons were
83 from MMWD potable water as salinity values are higher during the summer months and during
84 high tides. The recycled water facility produced 895,000 gallons of recycled water.

85
86 **Sludge Digestion** – Digester #1 is online and performs well. Digester gas continues to be used in
87 the boilers / heat exchangers to heat the digester. Digester #2 lid replacement project is in progress
88 and scheduled to be installed before the end of August 2023.

89
90 **Call-outs** – There were no callouts in July.

91 **Sludge** – 11 bins of sludge hauled.

92 **Grit** – 0 bin of grit hauled.

93 **USA mark-outs** – 16 were processed, 15 were marked, costing a total of 30.0 hours labor.

94 **Training/Safety** – As of August 1, 2023, there were 3,776 days of continuous work without time-
95 lost to accidents. Staff completed the required training: Bloodborne Pathogens, Injury, and Illness
96 Prevention Plan.

97
98 **CAPITAL IMPROVEMENT PROGRAM FY 2022-2023**
99 In July, Overaa Construction completed installation of the work on the Dig. #2 central column
100 assembly and assembled the new cover on the ground by welding together segments of the new
101 cover. The new concrete ballasts system manufacturing is being completed off site. After delivery
102 of the concrete ballasts, the new cover will be raised and installed in mid-August.

103
104 **Trickling Filters Recirculation Valve Urgent Repairs (completed)**

105 In early January, SASM operations staff discovered that the 30-inch underground valve
106 failed to operate and was stuck in a closed position. The valve is buried approximately 20
107 feet deep and is not accessible without excavation. This valve is designed to adjust the
108 recirculation rate for the two recently renovated Trickling Filters and delays in this repair
109 may impact the efficiency of the secondary treatment process and lead to NPDES Permit
110 violations. An informal bid solicitation was conducted, and four bid proposals were received.
111 Piazza Construction was awarded the contract. They mobilized, excavated, and successfully
112 opened the failed valve on February 24th. Installation of the new vault that provides access to the
113 valve and the corrosion protection system was completed in July 2023.

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114
115 The new floating cover is expected to be commissioned and operational by October 2023.
116
117 All contracts change orders are listed in Table #1 below:
118

TABLE #1 CHANGE ORDER TRACKER					<i>NTP is 02/02/2018 (730 days)</i>	<i>Original Contract Completion 01/31/2020</i>
					<i>Rev: 11/14/2022</i>	
#	CO Type	Change Order - Activity	Status	Cost	Additional Contract Days	Additional Contract Days Total
1		COR #1 Cancelled	<i>n/a</i>	\$0	0	0
2	Value Added	Staff Parking Lot	<i>Completed</i>	\$9,099	2	2
3	Design Deficiency	H-20 Rated Hatch Install @ Headworks	<i>Completed</i>	\$8,994	2	4
4	Value Added	Primary Clarifiers #1 & #2 Coatings	<i>Completed</i>	\$235,681	5	9
5	Change-in-Site Condition	Primary Clarifiers Bay #1 & #2: Replace w/ New SS Rails and Rehab Supports	<i>Completed</i>	\$35,089	4	13
6	Change-in-Site	Headworks: Mud Valve Replacement	<i>Completed</i>	\$2,000	2	15
7	Value Added / Change-in-Site	20 work items completed under a T & M Force Account during July - Aug	<i>Completed</i>	\$19,877	3	18
8	Value added	Sandblasting and Coating of Trickling Filter #2 Influent Pipe	<i>Completed</i>	\$47,249	4	22
9	Value Added	Primary Clarifiers Bay #1 & #2: Coating of Basin Troughs and Scum Box	<i>Completed</i>	\$34,114	3	25
10	Change-in-Site	Testing, Removal, Trucking, and Landfill Disposal of 144 tons Contaminated Soil	<i>Completed</i>	\$25,244	2	27
11	Change-in-Site	Added Color to Concrete Perimeter Wall	<i>Completed</i>	\$10,398	0	27

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12	Value Added	LIT Control wiring & Power	Completed	\$5,841	2	29
13		COR #13 Cancelled	n/a	\$0	0	29
14		COR #14 Cancelled	n/a	\$0	0	29
15		COR #15 Cancelled	n/a	\$0	0	29
16	Value Added	1/4 Turn attachments to 23 plug valves	Completed	\$8,964	5	34
17	Change in Site	Tricking Filter #2 Base Coating (CREDIT)	Completed	(\$258,039)	0	34
18	Change in Site	Trickling Filter Metal Structure Repairs	Completed	\$102,275	14	48
19	Value Added	22 items under T&M Force Account in Sept	Completed	\$33,706	4	52
20	Change in Site	Trickling Filter #2 Fiberglass Media Support Beams and CIPP Liner (CREDIT)	Completed	(\$49,113)	0	52
21	Change in Site	DC#5 Fuel System Leak Detection Relocation	Completed	\$1,957	1	53
22	Value Added	Placement and compaction of 150 tons of 3/4" base rock along PW Access Road	Completed	\$9,585	1	54
23	Value Added	Bypassing Influent Work: Deep excavation manhole box, new tapping saddle to 22" dia force main, riser pipe, back fill, etc.	Completed	\$31,870	3	57
24	Value Added	12 work items completed under a T & M Force Account during Oct 2018	Completed	\$30,959	5	62
25	Change in Site	Headworks Roof Web Joist Modifications	Completed	\$10,122	1	63
26	Change in Site	Conductors, control wire, and conduit for Headworks gate H1 & H2 actuators	Completed	\$10,246	2	65
27	Change in Site	Ethernet switches w/ fiber ports	Completed	\$8,099	2	67
28	Change in Site	Grit pumps #1 & #2 pressure switches, gauges, & control wiring	Completed	\$12,813	1	68
29		COR #29 Cancelled		\$0	0	68

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30	Change in Site	21 work items under T&M Force Account in Nov - Dec 2018	Completed	\$43,374	6	74
31	Change in Site	Secondary Clarifier Base Replacement & Leveling {\$106,545 cost to 800-820007-960}	Completed	\$0	11	85
32	Change in Site	15 work items under T&M Force Account in Jan - March 2019	Completed	\$58,290	6	91
33	Value Added	Influent Pumps #1, #2, and #3 Installation	Completed	\$55,363	5	96
34	Value Added	Primary Clarifiers #3 & #4 Coatings	Completed	\$235,681	5	101
35	Value Added	Jan-May 2019 (Electrical & Coating) T&M Work	Completed	\$81,990	8	109
36	Value Added	New Local Control Panels for Grit Classifier & Conveyor System	Completed	\$28,230	4	113
37	Change in Site	Crack Injection Repairs to Digesters & Secondary Clarifiers	Completed	\$52,757	3	116
38	Change in Site	Replace 16 SS Influent Channel Stop Gates	Completed	\$142,439	5	121
39	Change in Site	Emergency Digester Gas Piping Replacement	Completed	\$72,232	5	126
40	Change in Site	Grout Injection Repairs to Stabilize TF#1 Foundation	Completed	\$72,139	2	128
41	Change in Site	Primary Clarifier #3 & #4 Three-Water Spray Piping Replacement	Completed	\$33,760	2	130
42	Change in Site	Delete Tricking Filter #2 Base Coating (CREDIT)	CREDIT	(\$258,039)	0	130
43	Change in Site	Delete Tricking Filter #1 Pipe Liner (CREDIT)	CREDIT	(\$16,746)	0	133
44	Value Added	Pista Grit Replacement	Completed	\$12,041	3	137
45	Value Added	March - September T&M Work Tasks	Completed	\$19,312	4	138
46	Value Added	Headworks Belt Conveyor Spray bar	Completed	\$6,264	1	138
47	Change in Site	COR #47 Cancelled	n/a	\$0	0	138

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48	Change in Site	<i>Reusing TF #2 existing metal structure (CREDIT)</i>	<i>CREDIT</i>	<i>(\$174,785)</i>	0	138
49	Change in Site	<i>Credit for unused quantities for six contract bid items (concrete repair type II, III, crack injection, etc.</i>	<i>CREDIT</i>	<i>(\$125,397)</i>	0	138
50	Value Added	<i>Delete the installation of aluminum pickets above new wall</i>	<i>CREDIT</i>	<i>(\$3,726)</i>	0	138
51	Change in Site	<i>Misc. Credits (delete butterfly valve install at R&E, 3 drain valves at PCs, and generator dual load bank load tests)</i>	<i>CREDIT</i>	<i>(\$41,281)</i>	0	138
52	Design Deficiency	<i>Installation of Above Storage Tank (AST) grounding system</i>	<i>Completed</i>	<i>\$3,360</i>	1	139
53	Value Added	<i>Influent Pumps #4 and #5 Installation</i>	<i>Completed</i>	<i>\$65,054</i>	4	143
54	Value Added	<i>Secondary Clarifier Sludge Collector Arm Metal Repairs</i>	<i>Completed</i>	<i>\$9,682</i>	2	145
55	Value Added	<i>Additional Site Paving Work</i>	<i>Completed</i>	<i>\$13,448</i>	0	145
56	Design Deficiency	<i>Headworks Ventilation Modifications</i>	<i>Completed</i>	<i>\$246,262</i>	90	235
57	Value Added	<i>Emergency Effluent Bypass Valves Replacement</i>	<i>Completed</i>	<i>\$45,553</i>	3	238
58	Design Changes	<i>(DC) #9: Harmonic Filters and DC #10 MCC-2 /MCC-4 PLC Alarms and I/O relocation</i>	<i>Completed</i>	<i>\$77,858</i>	3	241
59	Value Added	<i>Install Double-Pipe Containment Hypochlorite Transfer line</i>	<i>Completed</i>	<i>\$90,055</i>	30	271
60	Value Added	<i>Shop Bldg. Mods & Door Installations</i>	<i>Completed</i>	<i>\$18,101</i>	2	273

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61	Value Added	<i>Channel Coating work after 13 isolation gates installed</i>	<i>Completed</i>	\$41,200	10	283
62	Value Added	<i>Primary South Clarifier HOA & Circuit Controls</i>	<i>Completed</i>	\$7,974	2	285
63	Value Added	<i>Headwork Bldg.: Overhead LED Lighting Installation</i>	<i>Completed</i>	\$24,920	4	289
64	Value Added	<i>Genset Controls and Transformer Work</i>	<i>Completed</i>	\$30,895	2	291
65	Value Added	<i>Comms Wiring, Alarm, Low water Cut-off Repairs</i>	<i>Completed</i>	\$8,046	2	293
66	Value Added	<i>Bar screen, Compactor, and Grit Washer Local Controls Installation</i>	<i>Completed</i>	\$22,256	5	298
67	Value Added	<i>MCC-4 PLC Mods</i>	<i>Completed</i>	\$8,205	2	300
68	Value Added	Chlorine Contact Tube Improvements	<i>Completed</i>	\$18,510	5	305
69	Value Added	T&M Work: Jan-April 2020	<i>Completed</i>	\$90,953	7	312
70	Value Added	Metal Siding Install	<i>Completed</i>	\$9,421	1	313
71	Value Added	Primary Clarifiers and Digester Gas Pipe Protective Coatings	<i>Completed</i>	\$26,351	1	314
72	Value Added	Digester Gas Piping (Phase II) (\$148,794 cost from 2020 acct #)	<i>Completed</i>	\$0	14	328
73	Value Added	Secondary Clarifier Equipment Replacement (\$217,869 charge to 800-820007-960)	<i>Completed</i>	\$0	28	356

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74	Value Added	Relocate Conveyor and Grit Classifier Controls	<i>Completed</i>	\$8,443	1	357
75	Value Added	Secondary Clarifiers Weirs & Baffle Replacements (\$121,264 charge to 800-820007-960)	<i>Completed</i>	\$0	28	385
76	Value Added	Go-No Alarm System Lighting Retrofits	<i>Completed</i>	\$2,781	0	385
77		Cancelled	--	\$0	0	387
78	Value Added	Hypochlorite Tank & Transfer System Replacement (\$165,229 charge to 800-821009-960)	<i>Completed</i>	\$0	30	417
79	Value Added	<i>Site Work and Asphalt Improvements (\$58,700 charged to 800-820005-960)</i>	<i>Completed</i>	\$0	0	417
80	Value Added	<i>Secondary Clarifier #1 & #2 Repairs (\$124,517 charged to 800-820007-960)</i>	<i>Completed</i>	\$0	8	425
81	Value Added	<i>Site Work and Retaining Wall (\$14,000 charge to 800-820004-960)</i>	<i>Completed</i>	\$0	1	426
82	Value Added	Digester #1 Floating Roof Demolition (\$171,000 charged to 800-821010-960)	<i>Completed</i>	\$0	10	436
83	Value Added	Digester #1 Floating Roof Replacement (\$1,214,420 to 800-821010-960)	<i>In Progress</i>	\$0	262	698
84	Value Added	Digester #1 Tank Interior Coatings & Joint Seal (\$224,723 to 800-821010-960)	<i>Completed</i>	\$0	0	698
85	Value Added	SASM T&M Work (Nov 2020 - March 2021) (\$122,442 to 800-821009-960)	<i>Completed</i>	\$0	0	698
86	Value Added	Digester #1 Tank System Piping Replacement (\$101,448 to 800-821010-960)	<i>Completed</i>	\$0	0	698

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88	Value Added	Digester Gas Piping epoxy coatings (\$43,720 to 800-821010-960)	Completed	\$0	0	698
89	Value Added	Digester #1 Crack injection CREDIT (-\$19,687 to 800-821010-960)	Completed	\$0	0	698
90	Value Added	Tricking Filter Media #1 & #2 Replacement (\$2,173,229 to 800-818011-960)	<i>Awarded</i>	\$0	304	1,002
91	Value Added	Digester #1 Lid Manufacture Acceleration CREDIT (-\$20,959 to 800-821010-960)	Completed	\$0	0	1,002
92	Value Added	Trickling Filter Media Replacement (\$2,100,000 to 800-821XXX-960)	In Progress	\$0	0	1,002
93	Value Added	Digester #1 Safety Perimeter Handrail System (\$33,614 to 800-821010-960)	Completed	\$0	0	1,002
94	Value Added	Digester #1 Lid T&M (800-821010-960)	Completed	\$0	0	1,002
95	Value Added	Demolition of Digester #2 Lid (\$178,776 to 800-82XXXX-960)	Awarded	\$0	0	1,002
96	Value Added	Digester #2 Lid Replacement (\$1,541,361 to 800-823003-960) Revised contract extension date is July 30, 2023	Pending	\$0	185	1,187
97	Value Added	Digester #2 Tank Interior Coatings (\$197,605 to 800-823003-960)	Pending	\$0	0	1,187
98	Value Added	Digester #2 Piping Replacement (\$139,689 to 800-823003-960)	Pending	\$0	0	1,187
	<u>Change Order %</u>	<u>8.96%</u>	<u>Total =</u>	<u>\$1,550,257</u>	July 30, 2023 Contract Extension	
			<i>Balance =</i>	<i>\$180,084</i>		

STAFF REPORT

TO: Sewerage Agency of Southern Marin Commissioners
FROM: Mark Grushayev, Wastewater Treatment Plant Director
SUBJECT: Consideration of a Budget Adjustment for FY 2023-24
DATE: August 17, 2023

1 **ISSUE:**

2 Budget adjustment request to the SASM FY 2023-24 Operation and Maintenance Budget.
3

4 **RECOMMENDATION:**

5 Receive report; authorize a budget adjustment in the amount of \$150,000 to the FY 2023-24 SASM
6 Operation and Maintenance Budget.
7

8 **BACKGROUND:**

9 On July 20, 2023, SASM Board held a closed session: Conference with legal counsel – existing
10 litigation California Government Code § 54956.9(d)(1). Name of Case: Sewerage Agency of Southern
11 Marin v. Carollo Engineers, Inc. Name of Court and Case No.: Marin County Superior Court, Case No.
12 CIV2102868.
13

14 **DISCUSSION:**

15 At its 7/20/2023 Close Session, the Board directed staff to pursue the litigation discussed. Based on
16 discussions with SASM attorneys, staff recommends a Budget Adjustment to the Legal Fees Account
17 in the amount of \$150,000 to provide funding for the anticipated costs of the litigation.
18

19 **FISCAL IMPACT:**

20 The additional legal services costs will come from SASM reserves.